

Community Archaeology Westray (CAW)

Minutes of Meeting 11/6/19 2:00 p.m. Learning Centre

Present:

Peter Needham (PN) (Chair)
Ian Ricketts (IR) (Treasurer)
Elizabeth Drever (ED) (Secretary)
Stephen Hagan (SH)
Hazel Moore (HM)
William Turnbull (WT)
Graeme Wilson (GW)

Apologies

No Apologies

PN welcomed everyone.

1. Minutes of Meeting of 26/6/19

The minutes of the meeting of 11/6/19 were circulated, and following amendments were approved by SH, seconded by WT and signed by the Chairman.

2. Westray Golf Club (WGC) 11/6/19 item 3

During the site visit on 23/6/19 it had been agreed that vehicle would require a passing place on the access road to the Links of Noltland (LoN) archaeological site & visitor centre. There was a naturally occurring area that had been identified as being suitable. It was agreed that one passing place should be sufficient.

3. Planning Application & Site Access 11/6/19 item 4

(b/f) PN would contact CAW's architect regarding the planning process for the LoN Centre. **PN**

(b/f) PN would contact OIC's Access Officer to discuss access requirements for the proposed LoN Centre. **PN**

There had been a site visit on 23/6/19.

4. Treasurer's Report 11/6/19 item 6

The CAW business account had been opened – the Chair & Secretary require to access the account. **PN & ED**

5. SCIO 11/6/19 item 7

Need to check that all details held for CAW on SCIO are correct. **ED**
Voluntary Action Orkney could do a presentation on the responsibilities of SCIO directors and it was agreed that PN should arrange a suitable time. **PN**

6. CAW 11/6/19 item 11

It was agreed to invite Ann Marwick to be CAW's tourism advisor. **PN**

A presentation should be arranged later in the year to update the public on progress.

7. Visitor Centre

During the site visit on 23/6/19 CAW's architect had requested information on what was required of a visitor centre. In addition to ideas previously discussed it was agreed that as a starting point the following should be specified:-

Space for 50 people plus a possible additional 30 people – perhaps this could be accommodated using the building and also a 'courtyard' area dependant on the design of the buildings.

Storage area roughly 5 m.sq.

Cafe area.

Toilets.

Existing facilities such as Shetland's Vøxter Outdoor Centre or Bridge End Outdoor Centre could be looked at for ideas and also Holyrood Park Education Centre.

A list of requirements would be drawn up and circulated to members by email for comments prior to forwarding an agreed list to the Architect. **ED**

GM left the meeting at this point.

8. AOCB

CAW had the Bargain Box 24th & 27th July – with 27th July being Regatta day it could be useful to have tea & coffee available at the Hofn this would be decided by email beforehand. **ED/HM**

A letter had been sent to Orkney's MSP with a project update and a meeting would be arranged with him when he was in Westray on 15th July. **ED**

It was agreed that CAW should look to appoint ambassadors who would support the project and some suggestions were discussed.

9. Date of next meeting

To be arranged

The meeting ended at 4:10 p.m.