

Community Archaeology Westray

Meeting 2 pm Tuesday 30/4/19 Learning Centre

Agenda

1. Apologies for Absence
2. Adoption of Minutes of Meeting of 20/2/19
3. Matters Arising
4. Treasurer's Report
5. OSCR (see letter 26/3/19 attached)
6. Any Other Competent Business
7. Date of next meeting

Minutes of meeting of 20/3/19:-

Community Archaeology Westray

Minutes of Meeting 20/3/19 2:00 p.m. Learning Centre

Present:

Peter Needham (PN) (Chair)
Ian Ricketts (IR) (Treasurer)
Elizabeth Drever (ED) (Secretary)
Stephen Hagan (SH)
Hazel Moore (HM)
Graeme Wilson (GW)

Apologies

Apologies from William Turnbull

PN welcomed everyone.

1. Minutes of Meeting of 20/2/19

The minutes of the meeting of 20/2/19 were circulated, approved by IR, seconded by HM and signed by the Chairman.

2. Historic Environment Scotland (HES) 20/2/19 item 2

PN had contacted HES and there is no specific progress to report.

HM & GW advised that they would be meeting with HES at the beginning of April regarding Ease Archaeology and would report back to the next meeting with any information relative to CAW. **HM/GW**

3. Treasurer's Report 20/2/19 item 4

ED would check on the reclaiming of 2 invoices from Cameron Taylor, Consultant, from Westray Community Council (WCC).

HM would email the GoWestray invoice for CAW website facilities to **IR** for payment.

4. Memorandum of Understanding 20/2/19 item 5

PN & IR had drawn up and circulate a draft of an MOU with Westray Development Trust (WDT) to members for comment and this had then been forwarded to WDT for their comments. It was agreed that **PN** would write to WDT asking for their comments on the MOU and also requesting confirmation of their continued support for the project prior to the submission of funding requests.

Partnership agreements (Memorandum of Understanding) would be sought with WDT, Westray Golf Club (WGC), Westray Heritage Trust (WHT), Westray Community Council (WCC), and HES. It is thought unlikely that there would be any requirement for such an agreement with Orkney Islands Council (OIC).

(b/f) **PN** would contact Mark Fresson regarding the planning process for the LoN Centre.

(b/f) **PN** would contact OIC's Access Officer to discuss access requirements for the proposed LoN Centre.

It was decided to await contact from Cameron Taylor to ascertain what the "Learning/education" statement should contain.

5. Funding 20/2/19 item 6

HM & ED had attended the North Isles Landscape Partnership (NILP) meeting on 1/3/19 & gave a report on the meeting. NILPS would be coming out for a public information/talk evening 30th April 7pm at Westray School and all directors are encouraged to go along.

CAW had been in the Bargain Box during the week of 6th and 9th March.

6. CAW Directors Only Webpage 20/2/19 item 7

PN had created a section for CAW directors only but this had not proved workable. **PN & IR** were investigating an alternative solution.

7. Treasurer's Report 20/2/19 item 4

IR informed members that the bank account had been set up and that online banking would be organised soon.

£805 had been paid in to the account at the Post Office, £20.99 was held in cash, there was a further £104 held by WDT that would be transferred to CAW, and £750 was being claimed from Westray Community Council. There were sundry invoices of £148.96 to be paid.

IR was looking into a free accounting package suitable for use by CAW.

8. CAW Progress Report

It was agreed that a CAW progress update should be drawn up and made widely available. **PN** agreed to pull a brief document together and circulate to members for comments/amendments to be agreed by 7:30 pm today, **HM** would forward a Links of Noltland (LoN) photo to **PN** for inclusion in the document.

It was agreed that the approved version would be sent to WHT for printing and inclusion in the next Auk Talk due out in the next few days and also emailed to members for forwarding by email to all the members in their represented groups, WDT, WGC, WHT, & WCC as soon as possible. **PN** The report would also be printed and displayed on the shop windows and Bargain Box, and **ED** would post on the Westray facebook page.

9. Collaboration

HM advised that a representative of the Tomb of the Eagles had requested photos of the LoN and that she planned to take photos along on a visit to the visitor attraction. Members were keen to work in collaboration with such visitor attractions and other relevant bodies.

SH had recently spoken with Anne Mitchell, the finds supervisor for the Ness of Brodgar dig, and it was agreed to invite her and Ann Marwick, Heritage & Tourism consultant, to come to Westray to discuss the project. **PN**

10. Cruise Ships

HM informed members that 8 cruise ships were scheduled to visit Westray & Papay in 2019 the largest of which could carry 3,000 passengers. It was noted that the actual visits were very much weather dependant. Coordination of these visits must be handled well to ensure a good visitor experience. The Tourist Association had invited Helen Snooks, Excursions Ltd, to Westray to discuss the matter.

11. Date of next meeting

The next meeting was arranged for Tuesday 30/4/19 at 2 p.m. in the Learning Centre. The meeting ended at 3:10 p.m.