

Minute of the Meeting of Westray Community Council held in the Community Classroom, Westray Junior High School on Monday, 5 March 2018 at 19:00

Present: Mr A Baird, Mrs E Drever, Mr C Kirkness and Mr A Scott

In Attendance: Mrs E Woodhouse, Clerk

Order of Business

1.	Apologies	2
2.	Minute of Meeting held on 22 January 2018	2
3.	Matters Arising	2
4.	Correspondence.....	5
5.	Financial Statements.....	6
6.	Consultations	6
7.	Publications.....	7
8.	Any Other Competent Business.....	7
9.	Date of Next Meeting	8
10.	Conclusion of Meeting.....	8

1. Apologies

Resolved to note that apologies had been received from Ms J Holland, Mr D Hutchison, Mr D Seatter, and Councillors S Clackson, G Sinclair and K Woodbridge.

2. Minute of Meeting held on 22 January 2018

The minute of the meeting of Westray Community Council held on 30 October 2017 was approved, being proposed by Mr A Scott and seconded by Mrs E Drever.

3. Matters Arising

A. Christmas Tree Lighting

Following discussion of information from Democratic Services, copies of which had previously been circulated, regarding Christmas lights on the street light columns, it was:

Resolved that the Clerk would ask Democratic Services to request a quotation for six connections for Christmas lights on street light columns in Pierowall village, and to request a deadline date for placing an order.

B. Pierowall Village Path

Members discussed the best way forward for the path project, and it was:

Resolved:

1. That a public meeting would be arranged to present the current status of the project and to set up a sub-group comprising at least one Community Council member and other members of the community.
2. That the sub-group would be tasked with investigating the various matters which currently need answers and reporting back to the Community Council.
3. That the Clerk would draft a poster to advertise the public meeting and display in public places.
4. That Democratic Services would be asked to advise on which fund could be used to fund carrying out a survey of community interest in the project.

C. Requests for Financial Assistance

Following discussion on whether the Community Council should set a rate for awarding financial assistance, it was:

Resolved that no rate should be set and that future applications would be assessed on a case by case basis.

D. Kirkyard Shed

Members heard that no tenders had been received for repairing the lock on the kirkyard shed, and it was:

Resolved:

1. That a local servicer would be asked to carry out the necessary repairs.
2. That the Clerk would confirm arrangements with Democratic Services for invoicing for the work.

E. Islands of Orkney Brochure

Members agreed that a competition should be run over the summer for new photographs for the Westray pages of the brochure, and that the Clerk should check with the Westray and Papa Westray Tourist Association whether they wished to review the text on the Westray pages, and it was:

Resolved:

1. That a photo competition would be arranged to run over the summer.
2. That the Clerk would contact Westray and Papa Westray Tourist Association regarding the text in the brochure.

F. Air and Ferry Services Consultative Forum Meetings

The Chair expressed his disappointment that the scheduled meetings had been allowed to proceed despite widespread travel disruptions on the day of the meetings. Unfortunately, due to cancellations, he had been unable to attend the meetings, and it was:

Resolved to note members' disappointment that the meetings had gone ahead despite the weather-related travel disruptions.

G. Chapel of Rest

Members discussed progress that had been made with plans to furnish the Chapel of Rest, and it was:

Resolved:

1. That E Drever would make up a list of required items and the cost thereof, and confirm this with the Westray Development Trust.
2. That Democratic Services would be asked to confirm if the money required to be spent before the financial year end.
3. That Democratic Services would be asked to confirm that suppliers could invoice OIC directly to save time.

4. That the Clerk would confirm with Westray Development Trust how they wished to proceed with regard to paying for the purchases given the match funding agreement.

H. Kirkyard Grasscutting

The Clerk advised that one tender had been received for the grass cutting at the kirkyards and war memorial, and it was:

Resolved to accept the tender.

I. Westray Public Toilets

Members heard that the tender for cleaning the public toilets had been re-advertised and posters placed locally, and it was:

Resolved to note the information provided.

J. Community Council Grant Scheme – Aggregates Scheme

Three out of the four members present would have to declare an interest in arranging an aggregates scheme, therefore the item was not discussed, and it was agreed that the Clerk would contact the one remaining member without an interest, plus the three absent members to ascertain if they wished to go ahead with a scheme. It was also agreed that the Clerk should contact Democratic Services and ask for advice on how any scheme should be run, and it was:

Resolved:

1. That the Clerk would contact the relevant members regarding the scheme.
2. That the Clerk would ask Democratic Services to assist with setting up a scheme, if it was decided to go ahead.

K. Burial Grounds

Members considered correspondence from Democratic Services, copies of which had previously been circulated, regarding the Burial Ground Keeper, and it was:

Resolved to note the information provided.

L. Rapness Pier Safety

It was noted that no further information had been received in response to members' queries, and it was:

Resolved to add this as an agenda item for the next meeting.

M. Sands o' Gill Picnic Area

The Clerk advised that she had received information regarding the ownership of the picnic area, and it was:

Resolved that the Clerk would write to Westray Development Trust to request confirmation of their ownership of the picnic area at Sands o' Gill.

N. War Memorial Railings

The Chair provided information to members regarding the railings at the War Memorial, and it was:

Resolved that the Community Council would not proceed with the idea of replacing the railings at the War Memorial.

O. New Community Website

All the members present were happy to have their contact details published on the new Community website. The Clerk agreed to contact the remaining members to check that they were also happy, and to contact the website administrator with information following confirmation, and it was:

Resolved that the Clerk would contact the absent members and provide information to the website administrator following confirmation that all members were happy to have their details published on the website.

P. Rubbish Skips

Members agreed that two special collections should be funded from their Community Council Grant Scheme allowance, subject to approval by Democratic Services, and it was:

Resolved:

1. That the Clerk would ask if two special collections could be arranged, to be paid from out of this year's CCGS allocation.
2. That the Clerk would contact Democratic Services to arrange the collections.

4. Correspondence

A. NHS Mock-Up Room

Following consideration of correspondence from NHS Orkney, copies of which had previously been circulated, inviting the public to view the mock-up rooms for the new hospital, it was:

Resolved to note the information provided.

B. Community Council Funding

Members discussed correspondence received from the Chief Executive, copies of which had previously been circulated, regarding Community Council funding, and noted that Councillor Clackson had tabled an amendment not to make the proposed cuts to Community Council funding, and that this amendment had been carried on the day, and it was:

Resolved that the Clerk would write a letter to Councillor Clackson on behalf of the Community Council, thanking him for his intervention.

C. Police Scotland – Isles Officer

Following discussion of correspondence from the new Isles Officer, copies of which had previously been circulated, it was agreed that the officer should be invited to attend a future meeting of the Community Council, and it was:

Resolved that the Clerk would contact the Isles Officer in this regard.

5. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement as at 19 February 2018, it was:

Resolved to note the estimated balance of £16,333.08.

B. Community Council Grant Scheme

Following consideration of the Community Council Grant Scheme statement as at 19 February 2018, it was:

Resolved to note that £672.04 remained available for allocation within the main capping limit, £218.11 within the additional limit and £642 within the island limit.

C. Community Development Fund (CDF)

Following consideration of the CDF statement as at 19 February 2018, it was:

Resolved to note that £5,000 remained available for allocation.

D. Seedcorn Statement

Following consideration of the Seedcorn statement as at 19 February 2018, it was:

Resolved to note that £1,684.40 remained available for allocation.

6. Consultations

A. Verge Maintenance Plan

Following consideration of the Verge Maintenance Plan consultation, copies of which had previously been circulated, it was:

Resolved that members would report to OIC when they observed a need for safety cuts of the verges throughout the summer.

B. Orkney Partnership – Locality Plan 2018-21 – Non-Linked Isles

Following consideration of the Locality Plan consultation, copies of which had previously been circulated, it was:

Resolved to note the contents of the consultation.

7. Publications

The following publications were made available to members:

- Orkney Ferries Statistics.
- Loganair Inter Isles Statistics.
- The Orkney Partnership Newsletter.

8. Any Other Competent Business

A. Waste Water Project

Members discussed this project and it was noted that it had not proceeded due to the complexity and cost, which would be beyond the scope of a Community Council, and it was:

Resolved to note the information provided.

B. Bag the Bruck 2018

Following consideration of correspondence regarding the annual Bag the Bruck event, members agreed that the Clerk should apply to Community Council Grant Scheme on the amount of £300, and that the event should be advertised so that any group that wished to take part could apply for funding, and it was:

Resolved:

1. That the Clerk would apply for CCGS funding of £300 towards Bag the Bruck.
2. That the Clerk would advertise the event locally.

C. Information Board at East Kirbest

Members noted that the information board at East Kirbest had been blown off the posts, and it was:

Resolved that the Clerk would ask Democratic Services to find out whose responsibility it was to have the information board repaired.

D. Application for Variation of Premises License

The Chair declared an interest in this item and did not take part in discussion thereof. A Scott took the Chair.

Following consideration of an application for the variation of premises license for Peter Miller Shop, the three members present agreed that they had no objections to the application. It was agreed that, with one more member required for a majority of no objection, the three absent members should be contacted to ascertain their views, and it was:

Resolved that the Clerk would contact the three members absent from the meeting to ascertain their views on the application.

E. Road outside Westray Surgery

One member reported that she had been approached by an elderly resident who, on leaving the Westray surgery and attempting to cross the road, had almost been knocked down by a vehicle travelling at an inconsiderate speed along the road. Following discussion, it was:

Resolved:

1. That the Clerk would ask Democratic Services to register the concerns of Westray Community Council for the safety of elderly residents arriving at and leaving the Westray Surgery,
2. That the Clerk would request information on options available for encouraging road users to drive at more appropriate speeds along the Pier Road, particularly outside the Surgery.

F. Orkney Ferries - Capacity Issues

Members discussed capacity issues with the Westray to Kirkwall ferry, particularly due to the works which were in progress on Pierowall Pier. Members discussed possible solutions to the capacity issues, and it was agreed that Democratic Services should be asked whether it would be possible to set up a meeting between the Ferry Services Manager and the Westray Community Council Chair to discuss possible options, and it was:

Resolved that the Clerk would contact Democratic Services to see if it would be possible for a meeting to be set up between the Chair of WCC and the Ferry Services Manager.

9. Date of Next Meeting

Following discussion of future meeting dates, it was resolved that the next meeting of Westray Community Council would be held on Monday, 16 April 2018 at 7.00pm

10. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 9.35pm.