

# Minute of the Meeting of Westray Community Council held in the Community Classroom, Westray Junior High School on Monday, 22 January 2018 at 19:30

Present:

Mr A Baird, Mrs E Drever, Ms J Holland, Mr D Hutchison and Mr A Scott

In Attendance:

- Councillor K Woodbridge.
- Mrs J McGrath, Democratic Services.
- Mrs E Woodhouse, Clerk.

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## **1. Apologies**

Resolved to note that apologies had been received from D Seatter, C Kirkness and Councillors S Clackson and G Sinclair.

## **2. Minute of Meeting held 30 October 2017**

The minute of the meeting of Westray Community Council held on 30 October 2017 was approved, being proposed by A Scott and seconded by J Holland.

## **3. Matters Arising**

### **A. Christmas Tree Lighting**

Members discussed the feedback from the Christmas Tree lighting ceremony, and queried whether the ceremony could be held at Kalisgarth next Christmas, and it was:

Resolved:

1. That J Holland would enquire as to the maximum number that could be catered for at Kalisgarth.
2. That the Clerk would enquire as to the cost of providing Christmas lights for the street lights along the village main street.

### **B. Pierowall Village Path**

Members considered a timeline detailing work done towards the village path project over the course of the previous Community Council, copies of which had previously been distributed. They then discussed the way forward for this project, and it was:

Resolved:

1. That the village path project should be pursued.
2. That Democratic Services would enquire as to how to ascertain the ownership of land under consideration that was not yet known.
3. That Democratic Services would enquire as to the options for the Westray Community Council to set up a sub group comprising two or three Community Council Members and two or three other Westray residents.

### **C. MARS Issue**

Following information on how water runs were cut, members discussed other MARS issues, and it was:

Resolved:

1. To note that some ditches had been cleared.
2. To note that problems regarding roads could be reported directly to Orkney Islands Council or via the Westray Community Council Clerk.

#### **D. Requests for Financial Assistance**

Members heard that no information was available regarding the limits set for financial assistance by the previous Community Council, and it was:

Resolved:

1. To defer this item to the next meeting.
2. That Democratic Services would check what the current figures were for grants of financial assistance.

#### **E. Kirkyard Shed**

Members were advised that the Community Council could advertise for the works to be done to repair the lock on the door of the kirkyard shed, and that any subsequent invoices could be sent to the Service Improvement Officer, via Democratic Services, for payment, and it was:

Resolved to advertise the works and have the repair carried out as soon as possible.

### **4. Correspondence**

#### **A. Islands of Orkney Brochure**

Members reported that various amendments had been requested from groups and businesses on the island and, following discussion, it was:

Resolved:

1. That the Clerk would collate the requests for amendments received regarding the brochure and forward these to Democratic Services.
2. That Democratic Services would request guidance on the extent to which the Westray Community Council could amend the general information and layout of the Westray pages in the brochure in future.

#### **B. Orkney Ferries – Sunday Excursions**

D Hutchison declared an interest in this item and did not take part in discussion thereof.

Members discussed the timetable for Orkney Ferries' Sunday Excursions during Summer 2018, copies of which had previously been distributed, and it was:

Resolved to note that Westray Community Council needed to advise Orkney Ferries well in advance of any significant dates for Summer 2019.

### **C. Air and Ferries Consultative Forum Meetings**

D Hutchison declared an interest in this item and did not take part in discussion thereof.

Following discussion of issues in relation to transportation, it was:

Resolved:

1. To note the contents of the reports.
2. That the Transport Representative would attend the Air and Ferry Consultative Forum meetings and would raise the questions and concerns discussed.

### **D. Fair Ferry Funding**

Following consideration of correspondence from MSPs Liam McArthur and Tavish Scott, copies of which had previously been circulated, regarding funding for the internal ferry service, it was:

Resolved to note the contents of the report.

### **E. North Isles Landscape Partnership Scheme Update**

Following consideration of correspondence received from the North Isles Landscape Partnership Development Officer, copies of which had previously been distributed, detailing the status of the project, it was:

Resolved to note the contents of the report.

### **F. Energy Efficiency Funding**

Following discussion of correspondence from Thrive Renewables regarding Energy Efficiency Funding, it was:

Resolved:

1. To note the contents of the report.
2. That the Clerk would forward this information to the Westray Community Association.

### **G. SSE Project Information**

Following discussion of correspondence from SSE regarding project information, it was:

Resolved to note the contents of the report.

## **H. Voices Scotland Taster Session**

Following consideration of correspondence regarding Voices Scotland Taster Session, it was:

Resolved to note the contents of the report.

## **I. Chapel of Rest**

Following consideration of correspondence from Westray Development Trust, copies of which had previously been circulated, and subsequent discussion regarding the soft furnishings and equipment required to improve the Chapel of Rest facility, it was:

Resolved:

1. That Westray Community Council would match fund the £1,000 grant awarded by Westray Development Trust.
2. That J Holland and E Drever would meet with Andy Makin to agree the refurbishments required and obtain costs.
3. That the Clerk would respond to the letter from Westray Development Trust.

## **J. Storm Damage in Westray**

Following consideration of correspondence from Democratic Services asking Community Councils to report any storm damage over the Christmas period, it was:

Resolved that there was no damage to be reported.

## **K. Letter of Thanks**

A letter of thanks from Westray Heritage Trust had been received, and it was:

Resolved to note the contents of the correspondence.

## **5. Kirkyard Grass Cutting Tenders**

Following discussion of the annual kirkyard grass cutting tender, it was:

Resolved:

- A. To set a closing date for tenders of 23 February 2018.
- B. That the Clerk would create the tender advertisement and display it in public places around Westray.

## **6. Westray Public Toilets**

After hearing a report from the Community Council Liaison Officer advising members on the cleaning requirements for the Westray public toilets, members were in agreement that their first preference, if possible, would be for the tender to be re-advertised and for them to encourage local individuals to submit their tenders, and it was:

Resolved:

- A. That the Community Council Liaison Officer would check whether the contract could be re-tendered.
- B. That the Community Council Liaison Officer would check if the Business Ring would be responsible for checking on work done and providing cover for absence, should this be the route taken for having the work carried out.

## **7. Financial Statements**

### **A. General Finance Statement**

Following consideration of the General Finance statement as at 10 January 2018, it was:

Resolved to note the estimated balance of £17,112.16.

### **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 10 January 2018, it was:

Resolved:

1. To note that £8,667.15 remained available for allocation within the main capping limit, £248.11 within the additional limit and £642 within the island limit.
2. That grant amounts not yet claimed should be chased up by the Clerk.
3. That consideration should be given to running an aggregates scheme.

### **C. Community Development Fund (CDF)**

Following consideration of the CDF statement as at 10 January 2018, it was:

Resolved to note that £5,000 remained available for allocation.

### **D. Seedcorn Statement**

Following consideration of the Seedcorn statement as at 10 January 2018, it was:

Resolved to note that £1,684.40 remained available for allocation.

## **8. Financial Requests**

### **A. Financial Requests from Charities**

Following discussion on how to deal with general requests for financial assistance from charities, it was:

Resolved to limit awards to £50 for national charities, £75 for Orkney charities and £100 for Westray charities.

### **B. Orkney Rape Crisis**

Following discussion of correspondence from Orkney Rape Crisis requesting financial assistance, and subsequent to the previous discussion, it was:

Resolved to award £75 to Orkney Rape Crisis.

### **C. Links of Noltland Steering Group**

Following consideration of a request from the Links of Noltland Steering Group requesting assistance towards the cost of the next phase of the project, it was:

Resolved:

1. To award a grant of £750 from the Seedcorn Fund.
2. To submit an application for Seedcorn funding on the cost of £750.
3. That in the event Seedcorn funding was not approved, to submit an application for Community Development Fund assistance of £750.
4. That the Clerk would respond to the request.

### **D. Westray Heritage Trust**

Mrs E Drever declared an interest in this item and did not take part in discussion thereof.

Following consideration of correspondence from Westray Heritage Trust requesting assistance towards the cost of materials for a refurbishment of the Westray Heritage Centre, it was:

Resolved:

1. To award a grant of £331.85, subject to Community Council Grant Scheme approval.
2. That the Clerk would respond to the request and apply for CCGS.

## **9. Consultations**

### **A. Burial Grounds**

Following consideration of the consultation on the Burial Grounds Code of Practice, it was:

Resolved:

1. To note the contents of the document.
2. That members had no comments to make.
3. That Democratic Services would enquire with the relevant department as to whether there was a Burial Ground Keeper in Westray.

### **B. Winter Service Plan 2017/18**

Following consideration of the Winter Service Plan consultation, it was:

Resolved:

1. To note the contents of the document.
2. That members had no comments to make.

## **10. Publications**

The following publications were made available to members:

- Orkney Ferries Statistics.
- Loganair Inter Isles Statistics.
- Orkney's Creative Future.

## **11. Any Other Competent Business**

### **A. Rapness Pier Safety**

Following discussion regarding various safety issues at Rapness Pier, especially in relation to pedestrians, it was:

Resolved that the Clerk would write to Democratic Services asking if the various safety issues could be investigated with the relevant departments.

## **B. Sand o' Gill Picnic Area**

Following discussion of the condition of the picnic area at Sand o' Gill and the ownership of the area, it was:

Resolved:

1. That the Clerk should try to ascertain who owned the area.
2. That Community Council members would arrange for the area to be kept tidy in the meantime.

## **C. War Memorial Railings**

Following discussion regarding the removal of the railings at the War Memorial, and a local request to consider having them reinstated, it was:

Resolved that the Chair would seek estimated costs of replacing the railings and report back to the next meeting with any findings.

## **E. Damaged Speed Limit Sign**

After hearing a report that the speed limit sign on the south side of the village was damaged, it was:

Resolved that the Clerk would report the damaged speed limit sign to OIC.

## **F. New Community Website**

Following discussion of a new community website, it was:

Resolved that the Community Council Liaison Officer would enquire as to whether it would be suitable for details of Community Council members and adopted minutes to be displayed on this new website.

## **G. Rubbish Skips**

Following discussion of waste facilities in Westray, and the possibility of the Community Council running a waste disposal scheme, it was:

Resolved:

1. That the Community Council Liaison Officer would provide information on options and costs for running a local scheme.
2. That the Clerk would advise Democratic Services of the need and requirement for a facility.

## **12. Date of Next Meeting**

Following discussion of future meeting dates, it was resolved that the next meeting of Westray Community Council would be held on Monday, 5 March 2018 at 7.00pm

## **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 10.10pm.