

Minute of the Meeting of Westray Community Council held in the Community Classroom, Westray Junior High School on Monday, 16 April 2018 at 19:00

Present: Mr A Baird, Mrs E Drever, Ms J Holland, Mr D Hutchison, Mr C Kirkness, Mr A Scott and Mr D Seatter

In Attendance: Councillor G Sinclair
Mrs E Woodhouse, Clerk

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1. Apologies

Resolved to note that apologies had been received from Councillors S Clackson and K Woodbridge.

2. Minute of Meeting held on 5 March 2018

The minute of the meeting of Westray Community Council held on 5 March 2018 was approved, being proposed Mr C Kirkness and seconded by Mr A Scott.

3. Matters Arising

A. Christmas Lighting

The Clerk reported that no further information had been provided regarding the light connections, and it was:

Resolved that the Clerk would again ask Democratic Services to request a quotation for six connections for Christmas lights on street light columns in Pierowall village, and to request a deadline date for placing an order.

B. Pierowall Village Path

Following discussion of information received from Democratic Services, copies of which had previously been circulated, and of options for taking the project forward, it was suggested that a public access search was carried out to try and ascertain the ownership of the land where ownership was not known, and it was:

Resolved:

1. That the Chair would attempt to find out the ownership of the land where ownership was not currently known, using public access searches.
2. That should information still be required, quotations from local solicitors for carrying out a land search would be requested by the Clerk.

C. Kirkyard Shed

Members were informed that the lock on the kirkyard shed had been repaired, and the invoices passed to Democratic Services for payment, and it was:

Resolved to note the information provided.

D. Islands of Orkney Brochure

The Clerk reported that further amendments had been forwarded to Democratic Services following sight of the first draft pages of the 2018 brochure. Following discussion, it was agreed that the Clerk would request that the Community Council be given the approved layout of the Island pages so that they could fully amend and update the pages for Westray 'in house', and it was:

Resolved that the Clerk would make a request to Democratic Services.

E. Chapel of Rest

The Clerk reported that many of the items suggested for the refurbishment of the Chapel of Rest had been purchased, and the invoices sent to Democratic Services for payment. Money remained within the budget, and once all items required had been purchased, the Clerk would invoice Westray Development Trust for their share. It was also reported that the Chapel had not been in use recently due to issues with temperature, and it was agreed that the Clerk should contact the local funeral director for advice on the most appropriate way to ensure a desirable temperature in the Chapel all year round as required, and it was:

Resolved:

1. That arrangements would be made for the remaining items to be purchased.
2. That the Clerk would contact the local funeral director for advice on keeping the building at an appropriate temperature.

F. Kirkyard Grass Cutting

The Clerk advised that she was still awaiting the signed paperwork from the successful contractor, and it was:

Resolved that a member would approach the contractor to remind them to return the forms.

G. Aggregates Scheme

Members discussed how any potential aggregates scheme could work, and various ideas were suggested. It was agreed that Democratic Services should be asked for an idea of costs and details of how previous schemes have been run. It was also agreed that the Development Trust should be asked whether they would be willing to assist with the costs, as they had done so in previous years, and it was:

Resolved:

1. That the Clerk would ask Democratic Services for details and options on how any future aggregates scheme could be operated.
2. That the Clerk would approach the Development Trust and ask if they would be willing to assist with financing any future scheme.

H. Rapness Pier Safety

The Clerk advised that no further information had been received regarding members' queries on pier safety, and it was:

Resolved that the Clerk would ask Democratic Services to follow up the request for information.

I. Westray Community Website

All members were happy for their names and contact details to be made available on the new Westray Community website. Members also discussed having Community Council minutes on the site, and it was:

Resolved:

1. That the Clerk would forward members' details to the person responsible for the website.
2. That the Clerk would forward all adopted minutes to the person responsible for the website.

J. Rubbish Skips

Members noted that very positive feedback had been received following the Community Council funded special collection on 29 March, and members agreed to consider funding another collection within the next year, and it was:

Resolved:

1. To note the positive feedback.
2. To consider funding another special collection within the next year.

K. Meeting with Orkney Ferries

Mr D Hutchison declared an interest in this item and was not present during discussion thereof.

The Chair updated the Members on the recent meeting held with Orkney Ferries' Ferry Services Manager and the Council's Transport Manager. He reported a very positive meeting with open and fair discussion and that, as a result of the meeting, Orkney Ferries had agreed to implement a further two return sailings to Westray (one on Wednesday and one on Thursday) until the introduction of the Summer Timetable on 6 May. The Chair was congratulated on the successful outcome of this meeting, and it was:

Resolve to note the information provided.

L. Road outside Surgery

It was noted that no further information had been received in response to members' queries, and it was:

Resolved that the Clerk would ask Democratic Services to follow up the request for information.

M. Information board at East Kirbest

The Clerk advised that the damaged notice board at East Kirbest had been reported to Democratic Services, and it was:

Resolved to note the information provided.

N. Westray Public Toilets

The Clerk advised that the contract for cleaning the toilets in the village and at Gill Pier had been awarded, and it was:

Resolved to ask Democratic Services for details of the contractor appointed.

4. Correspondence

A. Isles Officer – Orkney Area Command

Following consideration of correspondence from the Isles Officer, copies of which had previously been circulated, giving details of his role and his willingness to meet with Community Councils, it was:

Resolved to note the information provided and that the Chair had recently met with the officer.

B. Scottish Transport Awards – Isles Airfields

Following consideration of correspondence from the Executive Director of Development and Infrastructure, copies of which had been previously circulated, regarding the nomination of the isles airfields for a national award, it was:

Resolved to note the information provided.

C. Isles Operations – Review of Systems of Work and Training Programmes

Following discussion of correspondence from Democratic Services, copies of which had previously been circulated, regarding isles operations, members asked that information regarding the reporting of roads issues be provided on the new Community Website, and it was:

Resolved:

1. To note the contents of the correspondence.
2. That the Clerk would provide details of the reporting protocol for roads issues to the webmaster of the Community site.

D. Best Kept War Memorial Competition 2018

Following consideration of correspondence from the Branch Secretary, Legion Scotland, copies of which had been previously circulated, it was resolved to note the information provided but that members did not wish take part in the competition, and it was:

Resolved that the Clerk would contact the Branch Secretary to decline the invitation.

E. SSE Community Resilience Fund

Following consideration of correspondence from the Civil Contingencies Officer, Orkney Islands Council, copies of which had been previously circulated, it was agreed that an application should be made, and it was:

Resolved that the Clerk would complete and submit the application on behalf of the Community Council prior to the deadline of 15 May 2018.

F. Orkney Sustainable Fisheries Outlook

Following consideration of correspondence from the Fishery Development Manager, Orkney Sustainable Fisheries Ltd, copies of which had been previously circulated, it was:

Resolved that the Clerk should reply to the Fishery Development Manager to say that the Community Council were supportive of her organising something in Westray.

5. Financial Statements

A. General Finance Statement

Following consideration of the General Finance statement as at 9 April 2018, it was:

Resolved to note the estimated balance of £15,933.08.

B. Community Council Grant Scheme (CCGS)

Following consideration of the CCGS statement as at 9 April 2018, it was:

Resolved to note that £72.04 remained available for allocation within the main capping limit, £218.11 within the additional limit and £642 within the island limit.

C. Community Development Fund (CDF)

Following consideration of the CDF statement as at 9 April 2018, it was:

Resolved to note that £5,000 remained available for allocation.

D. Seedcorn Statement

Following consideration of the Seedcorn statement as at 9 April 2018, it was:

Resolved to note that £934.40 remained available for allocation.

6. Financial Request – Westray Golf Club

The Chair and Mr D Hutchison declared an interest in this item and did not take part in discussion thereof. Mr A Scott took the Chair.

Members heard that a request had been received from Westray Golf Club for a grant to cover the cost of specialist fertiliser for year 3 of the treatment of the greens. The

fertiliser cost £955.55, and it was noted that similar amounts had been allocated from the Seedcorn budget in 2016 and 2017. Following discussion, it was:

Resolved:

1. That the Clerk should make an application to use the remaining balance in the Seedcorn fund (£934.40) towards the fertiliser.
2. That should the request to use Seedcorn funding be denied, an application should be made to the CCGS for the full sum requested (£955.55).
3. That should the request to use CCGS funding also be denied, an application for 50% of the total amount requested (£477.78) be made to the Community Development Fund.

7. Consultations

A. Draft Kirkwall Urban Design Framework

Following consideration of the consultation document regarding the draft Kirkwall Urban Design Framework, it was:

Resolved to note that the deadline for comments was 15 May 2018.

B. Amended Core Paths Plan

Following consideration of the consultation document regarding the amended Core Paths Plan, it was:

Resolved:

1. To note that the deadline for comments was 1 June 2018.
2. That the Clerk would ask Democratic Services for details of the responsibilities of Orkney Islands Council for Core Paths.

8. Publications

The following publications were made available to members to view:

- Orkney Ferries Statistics February 2018.
- Loganair Inter Isles Statistics February and March 2018.

9. Any Other Competent Business

A. Bag the Bruck

The Clerk advised that she had placed adverts in public places around the island, and that there had been one application for funding, to date, and it was:

Resolved to note the information provided.

B. Island Physiotherapy

Members noted that there was one outstanding CCGS application from the 2017/18 financial year, and it was:

Resolved that the Clerk would contact the grant applicant and advise that if nothing further was received by the end of May 2018 then the grant would be cancelled.

C. Track to Rapness Cemetery

Members heard that concerns had been raised about the condition of the track to Rapness Cemetery, and it was:

Resolved that the Clerk would report the concerns, along with photographs, to Democratic Services for action.

D. Scrap Car Scheme

Members discussed information that had been provided regarding the ongoing scrap car scheme, and it was:

Resolved that it was not necessary to instigate a further scheme at this time.

E. SSE Cable Laying

The Chair updated members on recent contact from SSE to advise that work would be starting at the end of the month on the laying of a new cable between Rousay and Westray, and subsequent upgrade work at the substation at Rapness. He advised that there would be some power outages which would be pre-notified to affected households and businesses in the usual way, and it was:

Resolved to note the information provided.

F. Reserved Car Spaces on Ferry

A member reported that they had been approached and asked about the possibility of requesting a car space on first stand-by to be made available on one sailing every day to Kirkwall for essential medical appointments out with Westray. Following discussion, it was:

Resolved that members were of the opinion that this would not be feasible.

G. Parking at the Coastguards' Hut

A member reported that they had been approached with a complaint about parking on the road corner by the Coastguard hut. Members agreed that such parking could be considered to be hazardous, and it was:

Resolved to note that the Coastguard Station Officer had agreed to mention inconsiderate parking to volunteers and anyone else visiting the premises.

H. Payphone at Rapness Waiting Room

Members queried whether the payphone at Rapness had been repaired, and it was:

Resolved that, if the repair had not been carried out, the Clerk would contact Democratic Services to enquire if work was scheduled to be carried out.

10. Date of Next Meeting

Following discussion of future meeting dates, it was resolved that the next meeting of Westray Community Council would be held on Monday, 11 June 2018 at 7.00pm.

11. Conclusion of Meeting

There being no further business, the Chair declared the meeting concluded at 9.40pm.