

# Minute of the Meeting of Westray Community Council held in the Community Classroom, Westray Junior High School on Monday, 30 October 2017 at 19:30

Present:

Mr A Baird, Mrs E Drever, Ms J Holland, Mr C Kirkness and Mr A Scott.

In Attendance:

- Councillor K Woodbridge.
- Mrs M Spence, Democratic Services Manager.

## Order of Business

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## **1. Apologies**

Resolved to note that apologies had been received from D Hutchison, D Seatter and Councillors S Clackson and G Sinclair.

## **2. Election of Office Bearers**

### **A. Election of Chair**

Following a secret ballot, it was:

Resolved that Mr A Baird be elected as Chairperson for Westray Community Council.

### **B. Election of Vice Chair**

Following a secret ballot, it was:

Resolved that Mr A Scott be elected as Vice Chairperson for Westray Community Council.

### **C. Election of Transport Representative**

Following a secret ballot, it was:

Resolved that Mr A Baird be elected as Transport Representative for Westray Community Council.

### **D. Election of Planning Representative**

Following a secret ballot, it was:

Resolved that Mr D Seatter be elected as Planning Representative for Westray Community Council.

### **E. Election of Representative on Westray Development Trust**

Following discussion regarding the post, it was:

Resolved that there would not be a representative from Westray Community Council on the Trust.

### **F. Election of Representative on the Project Evaluation Group (PEG)**

Following discussion regarding the post, it was:

Resolved there would not be a representative from Westray Community Council on the PEG.

## **G. Election of Patient Reference Group (NHS Orkney)**

Following a secret ballot, it was:

Resolved that Ms J Holland be elected as the representative for the Patient Reference Group.

## **3. Minute of Meeting held 3 July 2017**

The minute of the meeting of Westray Community Council held on 3 July 2017 was noted.

## **4. Westray Community Council Constitution**

Following consideration of the draft Constitution for Westray Community Council, it was:

Resolved to adopt the constitution for Westray Community Council.

## **5. Christmas Tree Lighting 2017**

Following discussion regarding annual tree lighting ceremony and the location for the Christmas tree, it was suggested that the possibility of it being placed at the Kalisgarth Garden should be considered. Members were also advised that Westray Development Trust (WDT) had agreed to provide funding up to £970, and it was:

Resolved:

- A. That Ms J Holland would find out if there was power at the Kalisgarth Garden.
- B. To send the Clerk a list of what was planned and booked for the Tree Lighting.
- C. To note that funding of £970 had been granted by WDT.
- D. That members would ask for local views on the preferred location for the community Christmas tree.

## **6. Matters Arising**

### **A. Pierowall Village Path**

Members discussed that the Pierowall Path proposal and agreed that they required time to think about the project, and it was:

Resolved:

1. That Democratic Services would provide a summary on progress to date for the next meeting.
2. That C Kirkness would speak to the previous Community Council Chair regarding this matter.

## **B. Broadband Upgrade**

Members were advised of previous correspondence from L McArthur regarding the upgrade timetable for Orkney and that correspondence had been sent following the meeting held on 3 July, and it was:

Resolved to note the content of the report.

## **C. Roads - Surface Dressing and White Lining**

Following consideration of correspondence from Democratic Services advising members that it had been hoped to have the lining done late summer, and that the surface dressing programme had been delayed, it was:

Resolved to note the contents of the correspondence.

## **D. Council Houses**

Following concerns regarding the condition of the grass at one area, it was:

Resolved to note that the work had been undertaken.

## **E. Gill Pier Project**

The previous Community Council members had queried when works would be starting at Gill Pier, and it was:

Resolved to note that the work had started.

# **7. Correspondence**

## **A. Municipal and Roads Services (MARS) Representatives**

Members considered correspondence from Democratic Services advising that the reporting mechanism for road related issues had changed, and that there was no longer a requirement to appoint a MARS representative.

Members raised concerns regarding a few areas where water was pooling on the roads, even when there had not been particularly heavy rainfall. It was also raised that previously, inlets had been cut to allow these areas to drain into the ditches, which it would appear no longer happened. Members asked if clarification could be sought on the procedure for having water runs placed in the verges, and it was:

Resolved:

1. To note the contents of the correspondence.
2. To enquire as to why water runs were no longer dug.

## **B. Requests for Financial Assistance – Travel Grants**

Following consideration of correspondence from Democratic Services advising members of various Travel Grant policies, it was:

Resolved that this should be included in the next agenda for review.

## **C. Letters of Thanks**

After hearing a report that letters of thanks had been received from Westray Senior Citizens, Orkney Branch MS Research and Westray Connections, it was:

Resolved to note the contents of the report.

## **8. Financial Statements**

### **A. General Finance Statement**

Following consideration of the General Finance statement as at 27 October 2017, copies of which had been circulated, it was:

Resolved to note the balance of £17,867.56.

### **B. Community Council Grant Scheme**

Following consideration of the Community Council Grant Scheme statement as at 27 October 2017, copies of which had been circulated, it was:

Resolved to note that £1,314.40 remained available for allocation with the main capping limit, £482.00 within the additional limit, and £642.00 with the island limit.

### **C. Community Development Fund (CDF)**

Following consideration of the CDF statement as at 27 October 2017, copies of which had been circulated, it was:

Resolved to note that £5,000 remained available for allocation.

### **D. Seedcorn Fund**

Following consideration of the Seedcorn Fund statement as at 27 October 2017, copies of which had been circulated, it was:

Resolved to note that £1,684.48 remained available for allocation.

## **9. Financial Requests**

### **A. Orkney Rape Crisis**

Following consideration of correspondence from Orkney Rape Crisis requesting assistance towards set up costs, it was:

Resolved:

1. To defer consideration to the next meeting.
2. That Democratic Services would provide a summary of other Community Council funding.

## **B. Regional Screen Scotland – Screen Machine Visit**

Following consideration of a request from Regional Screen Scotland requesting assistance towards the cost of the Screen Machine visiting the island, it was:

Resolved to award a grant of £650 and that application should be made for Community Council Grant Scheme assistance towards the project cost.

## **10. Publications**

- Orkney Ferries Ltd Statistics April - June 2017.
- Loganair Inter Isle Statistics July - September 2017.
- Orkney Policing Report September 2017.

## **11. Any Other Business**

### **A. Islands of Orkney Brochure**

Following discussion regarding the printing of the 2018 Islands of Orkney Brochure, it was:

Resolved:

1. That 100 gms and 17,000 copies of 'Islands of Orkney Brochure' for 1 year should be agreed.
2. That the 'Islands of Orkney' website should be included in the next agenda for discussion.

### **B. Kirkyard Lock**

Members were advised that the lock of the Kirkyard shed was in need of repair, and it was:

Resolved to advertise locally and for someone to undertake the repair and to ask Orkney Islands Council if the cost could be met from the Kirkyard budget.

### **C. Payphone at Rapness Waiting Room**

Members were advised that the problem with the payphone at Rapness Waiting Room had been been raised with Orkney Ferries Boards, and it was:

Resolved to note that the repair was in hand.

## **12. Date of Next Meeting**

Following discussion of future meeting dates, it was resolved that the next meeting of Westray Community Council would be held on Monday, 18 December 2017 at 7.30pm

## **13. Conclusion of Meeting**

There being no further business, the Chair declared the meeting concluded at 9.25pm.